ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE IS OF EACH MONTH

CLASM BY COUNCILLOR:

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).

ERIOD COVERE	DBY CLAIM	T	REASON(S) FOR CLAIM	FOR ALLOWANCES FOR THE MONTH OF	TRAVEL ALLOWA	NCE CLAIMED
DATE TIM	E TIME	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts most be attached)
	_	 	0 0 1 1 00			£ p
12-18 12-3			Brigg w. Lawless PK	Steph Janos	101	_
212.18 09.0	20 11.00		Substituting CATUR	Kob Stubbs	104	_
0.12.18 14.3		JH	Brokings to Odes Leise reCentle	KEVIN MIST	10 4	\longrightarrow
1.12.18 19:2		Gueldhall	Fell Caral		261	
10.12.18 18-3			Engloyment Standards land		10 V	
3.1.19 15.1			advalus Boot of	Shelpa March	101	
7.1.19 10.	00 13-cc		Grants Panel		10 V	
9.1.19 08	00 10.0	O JK	Budgel Steering Crouf	KSb Stubbs	10 4	
9.1.19 14.	00 15.3		Broken Mentra Health -	Kilay Kall	10 0	1-1-
10.1.19 17.	00 19.3	ol In	Cabinal Bicking		100	1
17-1-19 17	00 193	OJH	Cabinel brokens		100	1
	50 12-3	OTH	Budge Made Brights	Louisa bean	10	1
	PLETE ONE NFERENCE	LINE FOR EACH ETC YOU HAVE	O U	SUB TOTA	4 136	
BELOW AFTE OVERLEAF.	R READING	THE DECLARATION	Less any amount claimed/received from any other Aut	hority/Body,		
OVERLESI.				TOTALS CLAIM	ED	
[N.B. Please ensure and showing the pe	that you have a	stacked (a) valid VAT receipt(s) VAT registration number and ide	 i.e. a till receipt pre dating the first journey che entify the amount paid for fuel.) 	T RECEIPT ATTACHED		as appropriate
·			Signature of Member:	***************************************	DateH. 3	3.19
For Office	Use Only					
Democra	ic Services:	Authorised for Paymer	Date: It / 3	119		

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7	2

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

Democratic Services:

Authorise

CLAIM BY COUNCILLOR: M-) SAUNDEL

COUNCILLOR (EMPLOYEE) NUMBER (ax found on payslip).

OR ALLOWANCES FOR THE MONTH OF 6.12.18 - 4.3.19

	VERED BY		ny i on	REASON(S) FOR CLAIM		TRAVEL ALLOW.	ANCE CLAIMED
DATE	TIME FROM	TIME	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts sense be attached)
2.1.19	19.00	19.45	TH	Endoynord-Standards Panel		10 4	£ p
.2.19	11.00	12-30	TH	Co C Budget Riefix D	Dourd Cook	10 4	
2.19	18.00	21.30	Guldhall	Cabinos		26	
2.2.19	1200	13:30	TH	MO Bagana	Burcan Sharbay	10V	-
2.2.19		20.00	TH	Autobeloforware/0505/and		101	
3.2.19	07.30			Countryste WBoard	DuncanShahay	10 4	
6-2-19	19.30	00.30		Fillonal	0	101	
+.3.19	13.30	16.00	TH	Country 30 JV Bootd	Buncan Shartay	10/	
				0	O		
PLFASE (OMPLET	E ONE LE	NE FOR EACH		SUB TOTAL		
MEETING ATTENDI	G, CONFER ED AND SE	RENCE ET GN	C YOU HAVE HE DECLARATION	Learn appropriate to the distance of the second of the sec	24	136	
OVERLE		ading II	IE DECLARATION	Less any amount claimed/received from any other Auth	only/Body_	2326	-
				25 Oc. 11	TOTALS CLAIME	1	401
N.B. Please and showing	the petrol cou	pany's VAT	ned (a) valid VAT receipt(s) - registration number and iden	i.e. a till receipt pre dating the first j tify the amount paid for fuel.]	VAT RECEIPT ATTACHED	VES / NO®	
				Signature of Member:		Date H 3	.119

Date:

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: ...

FOR ALLOWANCES FOR THE MONTH OF: 12-10.18 - 5.12.18

	CONTO DE	or ine T		REASON(S) FOR CLAIM	FOR ALLOWANCES FOR THE MONTH OF	TRAVEL ALLOW	ANCE CLAIME
PERIOD CO DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR	PUBLIC TRANSPORT (Receipts must b
						Mileage	attached)
	.7	.0.0		hugel-Brigg & CS OES Panel		10	Ē þ
3.10.18			TH			10	
5.D.18	16.30	21-00	TH	Brigings & Cabinet	60	10	
31.10.18	13.30	14.20	JH _	Briting R' Haccess	E. Bowne	1	+
211010	17.00	1220	JH _	Brighting to Montral Health	H. Hall	10	+
				Brefing te Finance	R. Shibbs	10	
5-11-18			TH	Busies Steering Group	RShibbs	10	
		10.00		Business actinguing	102000	10	
		19.00		CAB & Cabriel Brown	RShibbs	10	
12-11-18	08.30	11.30	TH	Finance Media Brightings		10	
		14.30	TH	Finance Brefing	RSLUBS	1	1
	18.30			GOTP SK O & SPANEL		10	+
20 11 10	las	21.00		Gabinet		10	4
				Finance Brighing	RSIMBIO	10	
PIRACE	COMPLE	17.30 TE ONE L	INE FOR EACH	Tribunce of my	SUB TOTA	1200	1450
MEETIN	IG, CONFI	ERENCE E SIGN	IC YOU HAVE	A form on the land	hority/Rady	-	
BELOW	AFTER R	EADING T	THE DECLARATION	Less any amount claimed/received from any other Au	ggiorny, wordy.	= \$540	24
OVERL	EAF.			6.	TOTALS CLAIM	ED V	
				- i.c. a till receipt pre dating the first jou	VAT RECEIPT ATTACHED	YES/NO	e de as appropriate

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first jou and showing the petrol company's VAT registration number and identify the amount paid for fuel.] Signature of Member.

Please delete as appropriate

For Office Use Only	
Democratic Services:	Authorised for Payment:

Date: 18/12/18

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLASM BY COUNCILLOR: MJ SAUNDER

COUNCILLOR (EMPLOYEE) NUMBER (as found on Fayslip).

FOR ALLOWANCES FOR THE MONTH OF: 17.8.18-11.10.18

				REASON(S) FOR CLAIM	FOR ALLOWANCES FOR THE MONTH OF:	TRAVEL ALLOW!	INCE CL	AIMED
DATE CO	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED BUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	TRAN	BLIC SPORT is must be icked)
						10	£	p
0.8.18	08.30	10.30	TH	Briefings with MD + TSalami-Oru	Ornella Veltru			
20.9.18	19.00	20.00	TH	Audit-Reformance Panel		10	-	
5.9.18		13.30	TH	Brilling until Leader	Kerri Fanel	10	-	
59.18		21.00	TH _	Cosnell		10	-	-
26.9.18		19.00	TH	Corp SUS O+ SPanel		10	-	+
279.18		1	aulshall	Cabinet		28	-	+
			St.ManypHove	IT Roofing	Nimi Johal	10	+-	+-
3.10.18 4.10.18	10.00	7125	TH	Borough wide DM Pand		10	1	+
	-			Grants Panel		10	4	+
11.10.18	11.00	113.00	1 37	C. G. G.		1	4-	+-
		+	-				1	
	-		1				4	
PIEASE	COMPLE	TE ONE L	INE FOR EACH		SUR TOTA	1081	8 H	50
MEETIN	G. CONFE	RENCE E	TC YOU HAVE				7	-
BELOW	DED AND S	EADING	THE DECLARATION	Less any amount claimed/received from any other Au	thority/Body		_	-
OVERL	EAF.		M	· ^	TOTALS CLAIM	ED \$ 48	-60	
			1		VAT RECEIPT ATTACHED	Please dele	୍ ଓ ଲେଲ: ଏହାଡ଼ି	opriate
(N.B. Plea and showi	ese ensure that ag the petrol o	you have aft company's V	AT registration number and in	 i.e. a till receipt pre dating the first jou entify the amount paid for fuel.] 		Date	10.18	3
				Signature of Member:		Ddt		٦
F	or Office Use	Only		15 2.7140	e)			1
T	emocratic S	Services:	Authorised for Paymo	Date: 31/10/1	8			

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

PERIOD CO	TIME		W. LOD	REASON(S) FOR CLAIM		TRAVEL ALLOW	ANCE CLAIM
JAIL	FROM	TIME	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPOI (Receipts must attached)
232118	13.00	16.00	Trinity Ot Whom	appalis Board		36	£
23 Jul 18	17.30	18:30	OTH	Oaks Brifina	Kevin Mist	10	
252418	08.00	10.00		Brefing	RESSIMBLES	10	
262e118				Cabinet		28	
1 Aug 18				Brefiscy	Alison Alexander	10	1/4/
1 Aug B			TH	Moudemood DM Ranel		10	-
3 Aug 18		11.30	JH	Brefines	KebShibbs	10	
13 Avan 8	18:30	19.30	TH	Employment ranel		10	
14464B		14.30	TH	Broadway Cas Coth Brothno	Kussell O'Keole	10	
BALGIS		18:00		Waterways Boot	hisself o'Kelle	10	
16 AUGUS	17.00	18:30	TH	BSC Brefinos)	ROBSWBBS 1	10	
DI PAGE	OR SERV EVER				74	136	
MEETING ATTENDE	, CONFER D AND SI	ENCE ET GN	NE FOR EACH C YOU HAVE	CMHJ Meeting	Alison Alexander SUB TOTAL	290e	450
BELOW A OVERLEA	FTER REA AF.	ADING TF	HE DECLARATION	Less any amount claimed/received from any other Auth	ority/Body.	130.50	
					TOTALS CLAIMED		
[N.B. Please e	nsure that yo	u have attach	ed (a) valid VAT receipt(s) - i.e.	a till receipt pre dating the first jou	VAT RECEIPT ATTACHED	YES/NO*	

and showing the petrol company's VAT registration number and identify the amount paid for fuel.

Signature of Member:..

Please delete as appropriate

For Office Use Only Democratic Services:

Authorised for Payment

Date: 5/9/18

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR:

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).

PERIOD CO				REASON(S) FOR CLAIM		TRAVEL ALLOY	VANCE C	LAIMED
DATE	TIME FROM	TIME	PLACE WHERE DUTY WAS PERFOMED	WAS PERFOMED	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
2 In 18	19.00	19.20	TH	Autoberen Sumance lanel	·	10	£	P
	18.00		TH	Borasof Wide DM Panel	in the second se	10		
82n18	13-00	16.00	TH	Optalis Board		10		
92018	08-00	09.30	TH	Brefina	RobShibbs	10		
SI ON BIS	12:30	13.30	TH	Brokas	ManySevenn	10	ļ	
26 Jun 18	19.30	21.30	TH	Council	10	10		
73018	14.00	16-00	Boyn Grove Centre	Optalis Boosd Visit	Helen Kavanggh/Optalis	8		
28Bn18			Guildhall	Cabinels	0,.	28		
2 Jul 18	08:30	10.00	TH	Brefina	Kob Stubbs	10		-
63u118	10.00	11.00	TH	Brefino	Rob Stubbs	10	1_	ļ
102418		7		Cabinet		10		1
	19.30			Council	dem	10		-
MEETING		RENCE ET	NE FOR EACH CC YOU HAVE		SUB TOTAL	7 136		
	AFTER RE		HE DECLARATION	Less any amount claimed/received from any other Aut	hority/Body.			
				2	TOTALS CLAIMED	,		
CAT To Ton	that was		i . (a) walid WAT	£ a till receipt pre dating the first i	VAT RECEIPT ATTACHED	YES/NO*	100	

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first j and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member

VAT RECEIPT ATTACHED

Please delete as appropriate

For Office	Use	On	ly
	_		_

Democratic Services:

Authorised for Payment:

Date:

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE IN

Democratic Services:

Authorised for Payment:

CLABM BY COUNCELLOR: MJ SAUNDERS

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).

NTHOE 10.4.18 -8.6.18

PERIOD CO	OVERED BY	CLAIM		REASON(S) FOR CLAIM		TRAVEL ALLOW	ANCE CL	AIMED
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	TRANS (Receipts	LIC SPORT S MUST be ched)
		<u> </u>		00			£	p
7418	17.50	18.30	JH	PROM	10	10		
9.4.18	17.00	18:30	TH	Braywick/Charters Leisure Co	mbreskeviow K. Mist	10	-	
	14.30		1H	MB Meebina	A Alexander	10		
4.4.18		22:30	TH	Conal		10		
	17.30		Sportsoble	Cabirel		10		
30.4.18	08.00	09.00		MO Meeting	M Sevein	10		
1.5.18	16.00	1730	JH.	read Member Broting	RShebbs	10		
2.5.18	15.45	16.30	TH	Marlow Branch Restress	G. Olives	10		
8.5.13	0800	10.30	TH	J/Bevelopmon Boats	R. OKeele	10		
17.5.18	16.00	18.00	TH	Budgelbrokno	R Shubbs	10		-
21.5.18	14.30	16.00	TH	Propolyto Roles Brother	AAlexandes	10	1-	<u> </u>
	3 18.30	and the second second second second		Cannot		10	1	1
MEETIN	G, CONFER ED AND SI	RENCE ET GN	NE FOR EACH TO YOU HAVE HE DECLARATION	Less any amount claimed/received from any other Au	SUB TOTAL	¥ 120	=	1_
OVERLE		WNIMA II	ie declaration	ress any amount enantitative and any other At	month body.		-	+-
					TOTALS CLAIME	D		
(N.B. Please and showing	e ensure that ye g the petrol con	on have attac mpany's VAT	hed (a) valid VAT receipt(s) - registration number and iden	i.e. a till receipt pre dating the first jou tily the amount paid for fuel.]	VAT RECEIPT ATTACHED	YES / NO	as approp	
				Signature of Member	**************************	Date 82	ne 12	******

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE <u>Ist</u> OF EACH MONTH

LARM BY COUNCILLOR: MO SAUND (6)

or in D1 CODITOR	1,000
COUNCILLOR (EMPLOYEE)	NUMBER (as found on payslip)

OR ALLOWANCES FOR THE MONTH OF 10.4.18-8618

PIOD CC	VERED BY	CLARA		REASON(S) FOR CLAIM		TRAVEL ALLOW	ANCE CLA	IMED
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Milcage	PUBL TRANSI (Receipts :	ORT Bust be
				0 0 0	100		£	p
6.18	12-00	13.00	SH	Optalio Bood Baging	A Hlexander	10		
	1830	19.10	JH _	Martonhand DM Kaher		10	1	
6.18	17.00	19.00		Gabinat Broker		10	1	
.0 10		- 00		2.4				
		 	-		+			
		-					1	
		<u> </u>	 		+	 	+-	
						 	-	
						ļ	+	-
	T	I			W	1.5		
					1 7+	120		-
PLEASE	COMPLET	E ONE LI	INE FOR EACH		SUB TOTAL	150	Q. 4	6
MEETIN ATTENT	G, CONFE	RENCE E ICN	TC YOU HAVE			150	4"	M
BELOW	AFTER RE	ADING T	HE DECLARATION	Less any amount claimed/received from any other A	ulthority/Body.			
OVERL	EAF.				TOTALS OF A DATE	E 6	1.50	
					TOTALS CLAIME	TES/NO	1 4 -	
(N.B. Pleas	e ensure that y	ou have atta	ched (a) valid VAT receipt(s) - T registration another and ide	i.e. a till receipt pre dating the first jour ntify the amount paid for fuel.)	VAT RECEIPT ATTACHED	Please delet	е ак арргора	nate
TIMOGC Day	the free frances on an	ground 2 112	ा कर्म या प्रशासन्ति तस्य सम्पर्धन ्ति ।	Signature of Member	**********	Date 23	ne 18	
	r Office Use (_1.						

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: M-J SAUNDERS

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).

FOR ALLOWANCES FOR THE MONTH OF 12.1.18 - 9.4.18

PERIOD COVERED BY CLAIM DATE TIME TIME PLACE WHERE DITY			W 1 00	REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
12.2.18	14.00	16.00	TH	Oaks Lois une Centre Review	KMist	10	£	р
13.2.18	18.30	19.30	TH	Employment Panel		10		
14.2.18	12.00	21.00	TH	MOM Panel		10		
19.2.18	08.00	13.00	TH	MGC Resentations	Kokeee	10		
20.2.18	08.30	12.00	TH	MGC hesenbahans	Ro'Keese	10		
20.2.18			TM	MGC Presentations	ROKERO	10		
20.2.18	19.30	21.30	TH	Counal		10		
22-2-18	18.15	20-00	Guldhall	Gabinel		28		
1.3.18	17.00	18.30	TH	Cabinel Brights		10		
12.3.18	4.00	16.00	TH	Bridgel Review Sessions	KENNOS	10		
12-3-18	18.30	20.00	TH	Endamorbanel		10		
14.3.18				MDM Panel		10		
PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.			C YOU HAVE	Less any amount claimed/received from any other Authority/Body.		138		
			E DECLARATION			276		
					TOTALS CLAIMED			

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first jou and showing the petrol company's VAT registration number and identify the amount paid for fuel.

VAT RECEIPT ATTACHED

YES / NO*

*Please delete as appropriate

Date 9.4.18

For Office Use Only

Democratic Services: Authorised for Payment:

Date: 2/5/19

Signature of Member:

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

For Office Use Only

Democratic Services:

Authorised for Payment:

CLAIM BY COUNCILLOR: COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

12.1.18 - 9.4.18

PERIOD C	OVERED BY	CLAIM		REASON(S) FOR CLAIM		TRAVEL ALLOWA	NCE CLAIMEI	
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attacked)	
6.1.19	B.50	830	1 H	BroadwayCer Park Paper Reviews	RO'Keek	10	£ p	
	18.30		TH	Englayment Panel		10		
		21.00	TH	MOM Panel		10		
3.1.18	16.45		TH	Gabinat Brigha		10		
2.1.18	15.00		14	Optalishood	*,	10		
	08.30		TH	3 V Development Board	RO'Kege	10		
3-1-18		1		Corp Sucs Desharel	\	10		
	12.00		TH	Budgels from Bridging	L. Dean	10		
	14:30		aulthall	Windsor Co C Brown		28		
	3 17.00		TH	Cabinet Brighing/Consis Ord	anel	10	\vdash	
	18.30		TH	Cabinel		10		
9.2.18	10.00	11.00	JH	Broadway Carrow Review	Bhidhardson SUB TOTA	10		
PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN						1/4 138		
BELOW OVERL	AFTER RE	EADING T	HE DECLARATION	Less any amount claimed/received from any other Aut	hority/Body		1	
					TOTALS CLAIM!	D		
[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journal showing the petrol company's VAT registration number and identify the amount paid for fuel.]						YES/NO* *Please delete as appropriate Date 9.4.18		

Date: 2/5/18

Signature of Member

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

Authorised for Payment:

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

For Office Use Only
Democratic Services:

CLAIM BY COUNCILLOR: M-J SAUNDORS

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

FOR ALLOWANCES FOR THE MONTH OF: 12.1.18 - 9.4.18

	OVERED BY		REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFOMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
9.3.18	15.00	16.00	TH	Brighton	ROKeele	10	£	P
0.3.18	10.00	11.30	JH	M & C Promonel Bridge	RO'kego	10		
2.3.18	18.00	20.30	TH	Cabinet		10		
7.3.18	10.30	12.50	TH	Budget Kasidant Brightne	K. Shubbs/L. Dean	10		
	16.45		TH	Gabinet Bright	/	10		
.4.18	15.00	17.00	ShubeEnd working	Optalis Board		28		
						19		
					4	276		
PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN					3 54	@45	Ŕ	
BELOW AFTER READING THE DECLARATION OVERLEAF.			IE DECLARATION	Less any amount claimed/received from any other Authority/Body.		£159.	30	
					TOTALS CLAIMED	L	11	
N.B. Please e	nsure that you he petrol com	i have attach pany's VAT	ned (a) valid VAT receipt(s) - i.e. registration number and identif	a till receipt pre dating the first journey claimed by the amount paid for fuel.	TOTALS CLAIMED	YES / NO* *Please delete a	s	s appropriate

Signature of Member:....